



DEPARTMENT OF THE NAVY

CHIEF OF NAVAL EDUCATION AND TRAINING
250 DALLAS ST
PENSACOLA FLORIDA 32508-5220

CNETINST 5450.69
N-831

06 SEP 1994

CNET INSTRUCTION 5450.69

Subj: MISSION AND FUNCTIONS OF NAVAL SCHOOL, CIVIL ENGINEER
CORPS OFFICERS (NAVSCOLCECOFF), PORT HUENEME, CA

Ref: (a) OPNAVNOTE 5450 OP-09B3C1 Ser 2040P09B3 of 26 Oct 67

Encl: (1) Functions of NAVSCOLCECOFF

1. Purpose. To publish functions of NAVSCOLCECOFF under the mission established by reference (a).

2. Cancellation. CNTECHTRAINST 5450.21B

3. Mission. To provide courses of instruction for officers of the Civil Engineer Corps, Regular and Reserve, through which they become acquainted with the specialized administrative and technical engineering information, over and above their knowledge of engineering as applied to general civilian practice, as required to equip them for duty in billets assigned to them in the Navy; to perform such other functions related to training of Navy personnel as may be assigned.

4. Status and Command Relationships. NAVSCOLCECOFF is a shore activity in an active, fully operational status.

a. Echelon

(1) Chief of Naval Operations

(2) Chief of Naval Education and Training (CNET)

(3) NAVSCOLCECOFF

b. Area Coordination

(1) Area Coordinator - Commander in Chief, U.S. Pacific Fleet

(2) Regional Area Coordinator - Commander, Naval Base, San Diego, CA

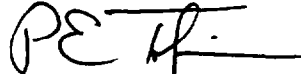
5. Overseas Diplomacy. NAVSCOLCECOFF serves as an effective instrument of the U.S. foreign policy by initiating and conducting action programs which promote positive relations between the command and foreign nationals, and which assist individual naval personnel and their families to work

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effectively, live with dignity and satisfaction, and function as positive representatives of the Navy and of the United States while overseas.

6. Action. In accomplishing the assigned mission, NAVSCOLCECOFF will ensure performance of the functions in enclosure (1) and advise CNET of any recommended modification to the mission or functions of NAVSCOLCECOFF.



P. E. TOBIN
Vice CNET

Distribution (CNETINST 5218.1F, Case A):
List V (26)

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Chief of Naval Education and Training
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Pensacola, FL 32508-5220

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FUNCTIONS OF NAVSCOLCECOFF

1. Carry out all regulations, instructions, and directives from higher authority pertaining to the administration of Naval School, Civil Engineer Corps Officers; issue such detailed internal instructions, regulations, orders, and notices as are required for the efficient organization and administration of the command.
2. Ensure that the training of all personnel enrolled in the schools and courses, established by CNET, at this command is in consonance with the Instructional Systems Development as explained in publications from higher authority.
3. Ensure successful and uniform accomplishment of training in accordance with prescribed course material on a standardized basis and ensure high standards of qualification in the individual instructor and student. In furtherance of these objectives, carry out on a continuing basis an evaluation of instruction and the complete learning situation.
4. Make recommendations to CNET regarding the design and development of new course material and any necessary changes to that already established.
5. Provide existing courses, or specially tailored adaptations thereof, as directed by CNET to meet the training requirements of the Navy and, to the degree necessary, the Marine Corps, Army, Air Force, Coast Guard, foreign nationals under the Military Assistance Program or Foreign Military Sales, and civilian personnel attached to Navy industrial activities.
6. Manage Navy Training Plans as assigned.
7. Exercise control over numerous management programs and functional areas inherent of a naval shore activity which should include but not limited to, retention, occupational safety and health, traffic and recreational safety, internal review, equal employment opportunity, command managed equal opportunity, and other similar management programs.
8. Keep CNET advised regarding the general progress and results of training being conducted in the command.
9. Perform such other functions as may be directed by CNET.

Encl (1)